

By Law 26 - Working with Children Check

Under the *Registration to Work With Vulnerable People Act 2013*, anyone who is doing voluntary work which involves direct contact with a person under 18 needs to undergo a Working with Children Check.

Direct Contact under the Act includes oral, written or electronic communication as well as face-to-face and physical contact.

Therefore, if a volunteer:

1. Is engaged in a voluntary role that involves direct contact with someone under 18 as defined above, whether this be supervised or unsupervised, and
2. That direct contact occurs as a part of their volunteer duties,

then a volunteer WWCC is required.

The volunteer working with children check has a fee of \$18.50 for volunteers and may be completed online at: http://www.justice.tas.gov.au/working_with_children

A copy of the completed application, and the confirmation of the application receipt must be provided to the State Branch via email at Noeleen.lincoln@rsltas.org.au in order to ensure that our register of WWCC applicants and holders is up to date.

If a person who already holds a current Working with Vulnerable People Card joins the Sub Branch in a capacity outlined above and does not need to reapply at the time that they join, details of their current entitlement must be provided to the State Branch at Noeleen.lincoln@rsltas.org.au for the register (i.e. name and date of expiry of their current entitlement for Working with Vulnerable People).

If an application returns with no conditions, then the applicant is issued with a card and may work with vulnerable people without any restrictions, subject to Sub Branch and RSL policies and guidelines. Notification of the outcome of the application must be provided to the State Branch at Noeleen.lincoln@rsltas.org.au.

If the application returns with conditions, then the applicant is issued with a card listing conditions under which they may work with vulnerable people, over and above any restrictions placed by Sub Branch and RSL policies and guidelines. Notification of the outcome, with conditions listed must be provided to the State Branch at Noeleen.lincoln@rsltas.org.au.

If an application is declined, the applicant must be notified of this, along with the Sub Branch President. Consideration must be given as to what volunteer activities may be engaged in, taking into account which activities may bring the applicant into contact with vulnerable people, in potential violation of their declined application (which is subject to ongoing monitoring for a 3-year period). Notification of the decline must also be provided to the State Branch to Noeleen.lincoln@rsltas.org.au.